



**PEMANGGILAN**  
**RAPAT UMUM PEMEGANG SAHAM TAHUNAN**  
**PT OPTIMA PRIMA METAL SINERGI Tbk**

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Hereby, PT Optima Prima Metal Sinergi Tbk (hereinafter referred to as the “Company”) invites the shareholders of the Company to attend the Annual General Meeting of Shareholders (the “Meeting”), which will be held on:

Day, date : Monday, July 26, 2021

Time : 09:00 WIB

Place : Harris Hotel & Conventions Jl. Major General Hr Muhammad No. 2a Surabaya

**With the following agenda:**

1. Approval of the 2020 Annual Report of the Board of Directors and Commissioners, and Approval of the Company's 2020 Financial Statements
2. Determination of the Use of the Company's Net Profit for the Financial Year 2020
3. Determination of salary / honorarium / other benefits for members of the Board of Directors and Board of Commissioners for the financial year 2020
4. Granting authority to the Board of Commissioners of the Company to appoint a Public Accountant along with the authority to determine the honorarium of the Public Accountant for the 2021 financial year
5. Public Offering (IPO) Fund Accountability Report
6. Change of company management

**With the following explanation:**

**Meeting Agenda 1 to 4**

is an agenda that is routinely held at the Company's Annual General Meeting Shareholders. This is in accordance with the provisions in the Company's Articles of Association and Law no. 40 of 2007 (“UU PT”).

**5th Meeting Agenda**

Accountability Report on the realization of the use of proceeds from the Public Offering (IPO) No.30/POJK.04/2015 Article 7

**Agenda of the 6th Meeting**

Changes in the Substitution of Members of the Board of Directors Appointment and resignation are adjusted to No.33/POJK.04/2015 Article 8

Note:

1. The Company does not send special invitations to shareholders, because this summons is valid as an official invitation. This summons can also be seen on the Company's website [www.opms.co.id](http://www.opms.co.id) and the eASY.KSEI application.
2. Materials related to the agenda of the Meeting are available at the Company's office from the date of the Invitation on July 2, 2021 until the Meeting is held on July 26, 2021, according to the Company's information above.
3. Each shareholder who is entitled to attend the Meeting is the shareholder whose name is registered in the Company's Shareholders Register at the close of the Stock Exchange trading hours on July 1, 2021.
4. The participation of shareholders in the Meeting can be done by the following mechanism:
  - a. physically present at the Meeting; or
  - b. attend the Meeting electronically through the eASY.KSEI application.
5. Shareholders who can attend in person electronically as mentioned in point 4 letter b are local individual shareholders whose shares are kept in the collective custody of KSEI.
6. To use the eASY.KSEI application, shareholders can access the eASY.KSEI menu located in the AKSes facility (<https://access.ksei.co.id/>)
7. Before determining participation in the Meeting, shareholders must read the provisions conveyed through this summons as well as other provisions related to the implementation of the Meeting based on the authority determined by each Company. Other provisions can be seen through document attachments in the Meeting Info feature on the eASY.KSEI application and/or summons for Meetings contained on the Company's website. The Company has the right to determine other requirements in connection with the participation of shareholders or their proxies who will be physically present at the Meeting.
8. Shareholders, who will physically attend the Meeting or shareholders; who will exercise their voting rights through the eASY.KSEI application, can inform their attendance or appoint their proxies, and/or submit their vote in the eASY.KSEI application.
9. The deadline for submitting a declaration of presence or power of attorney and vote in the eASY.KSEI application is 12.00 WIB on 1 (one) business day before the date of the Meeting.
10. Before entering the Meeting room, shareholders or their proxies who are physically present at the Meeting are required to fill out the attendance register by showing proof of original identity.
11. Shareholders who will attend or provide power of attorney electronically to the Meeting through the eASY.KSEI application must pay attention to the following:
  - a. **Registration Process**
    - i. Local individual type shareholders who have not provided a declaration of presence or power of attorney in the eASY.KSEI application until the deadline in point 9 and wish to attend the Meeting electronically are required to register attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration period for the Meeting closed by the Company.
    - ii. Local individual type shareholders who have given a declaration of attendance but have not cast a minimum vote for 1 (one) Meeting agenda in the eASY.KSEI application until the deadline in point 9 and wish to attend the Meeting electronically are required to register attendance in the eASY application. KSEI on the date of the Meeting until the registration period of the Meeting is electronically closed by the Company.

- iii. Shareholders who have given power of attorney to the recipient of the proxy provided by the Company (Independent Representative) or Individual Representative but the shareholder has not cast a minimum vote for 1 (one) Meeting agenda in the eASY.KSEI application until the deadline in point 9, the recipient the proxy representing the shareholders is required to register attendance in the eASY.KSEI application on the date of the Meeting until the electronic registration period for the Meeting is closed by the Company.
- iv. Shareholders who have given power of attorney to the participant/Intermediary proxy (Custodian Bank or Securities Company) and have cast their vote in the eASY.KSEI application up to the time limit in point 9, then the representative of the proxy who has been registered in the eASY.KSEI application is required to perform attendance registration in the eASY.KSEI application on the date of the Meeting until the registration period of the Meeting is electronically closed by the Company.
- v. Shareholders who have given a declaration of attendance or given power of attorney to the proxy provided by the Company (Independent Representative) or Individual Representative and have cast a minimum of 1 (one) or all of the Meeting agenda items in the eASY.KSEI application no later than the maximum limit time in point 9, the shareholders or proxies do not need to register attendance electronically in the eASY.KSEI application on the date of the Meeting. Share ownership will be automatically calculated as the quorum of attendance and the votes that have been cast will be automatically taken into account in the voting of the Meeting.
- vi. Any delay or failure in the electronic registration process as referred to in numbers i – iv for any reason will result in the shareholders or their proxies being unable to attend the Meeting electronically, and their share ownership will not be counted as a quorum for attendance at the Meeting.

**b. Process for Submitting Questions and/or Opinions Electronically**

- i. Shareholders or proxies have 3 (three) opportunities to submit questions and/or opinions at each discussion session per meeting agenda. Questions and/or opinions per meeting agenda can be submitted in writing by the shareholders or proxies by using the chat feature in the 'Electronic Opinions' column available in the E-meeting Hall screen in the eASY.KSEI application. Giving questions and/or opinions can be done as long as the status of the Meeting in the 'General Meeting Flow Text' column is "Discussion started for agenda item no. [ ]".
- ii. The determination of the mechanism for implementing the discussion per meeting agenda in writing through the E-meeting Hall screen in the eASY.KSEI application is the authority of each Company and this will be stated by the Company in the Rules of Conduct for the Meeting through the eASY.KSEI application.
- iii. For the proxies who attend electronically and will submit questions and/or opinions of their shareholders during the discussion session per agenda of the Meeting, they are required to write down the names of the shareholders and the size of their share ownership followed by related questions or opinions.

**c. Voting Process**

- i. The electronic voting process takes place in the eASY.KSEI application on the E-meeting Hall menu, Live Broadcasting sub menu.
- ii. Shareholders who are present alone or are represented by their proxies but have not cast their votes in the agenda of the Meeting as referred to in point 11 letter a number i – iii, then the shareholders or their proxies have the opportunity to submit their vote during the voting period via the E-screen. The meeting Hall in the eASY.KSEI application was opened by the Company. When the electronic

voting period per meeting agenda begins, the system automatically runs the voting time by counting down a maximum of 5 (five) minutes. During the electronic voting process, you will see the status "Voting for agenda item no [ ] has started" in the 'General Meeting Flow Text' column. If the shareholders or their proxies do not vote for a particular meeting agenda until the status of the meeting as shown in the 'General Meeting Flow Text' column changes to "Voting for agenda item no [ ] has ended", it will be considered as voting Abstain for the agenda of the meeting concerned.

- iii. Voting time during the electronic voting process is the standard time set in the eASY.KSEI application. Each Company may determine the time policy for direct voting electronically per agenda of the Meeting (with a maximum time of 5 (five) minutes per agenda of the Meeting) and this will be stated in the Rules of Conduct for the Meeting through the eASY.KSEI application.

d. **GMS Impressions**

- i. Shareholders or their proxies who have been registered with eASY.KSEI no later than the deadline in point 9 can witness the ongoing Meeting through webinarZoom by accessing the eASY.KSEI menu (GMS Impressions sub menu) located at the AKSes facility ([https:// access.ksei.co.id/](https://access.ksei.co.id/)).
  - ii. The GMS broadcast has a capacity of up to 500 participants, where the attendance of each participant will be determined on a first come first serve basis. Shareholders or their proxies who do not have the opportunity to witness the implementation of the Meeting through the GMS Impressions are still considered valid to attend electronically and share ownership and voting choices are taken into account at the Meeting, as long as they have been registered in the eASY.KSEI application as stipulated in point 11 letter a number i – v.
  - iii. Shareholders or their proxies who only witnessed the implementation of the Meeting through the GMS Impressions but are not registered are present electronically on the eASY.KSEI application in accordance with the provisions in point 11 letter a number i – v, then the presence of the shareholder or proxies is considered invalid and will not included in the calculation of the meeting attendance quorum.
  - iv. Shareholders or their proxies who witness the implementation of the Meeting through the GMS have a raise hand feature that can be used to ask questions and/or opinions during the discussion session per agenda of the Meeting. If the Company allows by activating the allow to talk feature, then shareholders or their proxies can submit questions and/or opinions by speaking directly. The determination of the mechanism for conducting discussions per meeting agenda using the allow to talk feature contained in the GMS is the authority of each Company and this will be stated by the Company in the Rules of Conduct for the Meeting through the eASY.KSEI application.
  - v. To get the best experience in using the eASY.KSEI application and/or GMS Impressions, shareholders or their proxies are advised to use the Mozilla Firefox browser.
12. In order to facilitate the arrangement and order of the Meeting, the Shareholders or their proxies are respectfully requested to be present in the Meeting room 30 minutes before the Meeting begins.

Surabaya ,2 July 2021  
**PT Optima Prima Metal Sinergi Tbk**  
**Director**

## IMPLEMENTATION OF THE HEALTH PROTOCOL AND PREVENTION MEASURES

In accordance with applicable regulations and as a step to prevent the spread of the risk of spreading the Corona virus disease 2019 (“Covid-19”), prior to and during the holding of the Company’s Annual General Meeting of Shareholders (the “Meeting”) the Company will implement health protocols and preventive measures in accordance with the guidelines. prevention and control of the spread of Covid-19 that has been determined by the Government.

1. The Company will not provide and/or distribute food and beverages during the holding of the Meeting.

2. The Company will also not provide and/or distribute product packages to the Shareholders or their proxies who attend the Meeting.

3. In accordance with the provisions of OJK Regulation No. 15/POJK.04/2020 dated April 20, 2020, it is advised that in the current situation of the Covid-19 pandemic, physical attendance at the Meeting is not required for the purpose of exercising the rights of the Shareholders.

4. Every Shareholder or Proxy who will be physically present at the Meeting must follow and pass the Health and Precautions protocol that will be strictly enforced by the Company as follows:

(i) always required to wear a mask before entering the building and while in the area of the building and/or the meeting room during the meeting. The Company does not provide masks, therefore each Shareholder or their Proxy must bring and wear their own masks;

(ii) Must follow Health examination procedures (including body temperature checks) both to be carried out by the Company and the management of the building where the meeting is being held. Shareholders or their proxies with body temperature above the reference range set by the Ministry of Health and/or showing symptoms of fever, cough, runny nose, throat disorders, shortness of breath, will be asked to give power of attorney to Adimitra and will not be allowed to enter the building and are advised to immediately see a doctor.

(iii) It is obligatory to apply policy of physical distancing in waiting queues with a distance of 1-2 meters according to the direction of the Company and the management of the building where the Meeting is held;

(v) It is required to follow the direction of the Company in terms of seating capacity. The company has the rights to refuse attendance in the event that all seating capacity is already fulfilled. Since there is physical distancing of 1-2 meters; hence, the seating capacity is limited.

For those who do not follow, do not carry out and/or do not comply with the implementation of the Health protocols and precautions mentioned above, they will not be allowed to attend the Meeting.

5. The Company will re-announce if there are any changes and/or additions to information in line with the latest conditions and developments regarding the prevention and control of the spread of Covid-19.